

SECTION C-3

GOVERNMENT-FURNISHED PROPERTY AND SERVICES

3.1 GENERAL INFORMATION

The Government will furnish or make available to the SP certain government property and services to use for this contract. Property or services supplied by the Government shall be used for performance of work under this contract, or as authorized by the CO or designee. References in this section to inventories of Government-Furnished Property (GFP) apply only in the event of a contract award.

3.2 INTERFACES

The SP shall have interface with Other Contractor and Government Personnel to include Shared Property, Facilities, Equipment, and Materials. In the performance of this Award, the SP shall have access to other Government Furnished Property, Government Furnished Facilities, Government Furnished Equipment, and Government Furnished Material including, but not limited to: office space, copiers, printers, and fax machines. This equipment is "common usage." The only equipment that the SP is guaranteed exclusive usage of is that which is supplied with a workstation.

3.3 INVENTORY ACCEPTANCE AND ACCOUNTABILITY

Government-Furnished Property, which consists of Government Furnished Facilities, Government Furnished Equipment, and Government Furnished Materials, will be supplied to the SP and maintained by the government for the accomplishment of the tasks cited in section C-5.

3.4 GOVERNMENT-FURNISHED PROPERTY (GFP)

The Government shall provide all the necessary facilities and property for contract performance.

3.4.1 AUTOMATED DATA PROCESSING EQUIPMENT (ADPE)

The Government will provide computers, software, peripheral equipment, printers, facsimile machines, scanners (end devices), or equivalent equipment for use in performance of this contract. The Government will provide/assign new Internet protocol addresses for new equipment installed on the Government-furnished Local Area Network (LAN).

3.4.2 GOVERNMENT-FURNISHED MATERIAL (GFM)

The Government shall provide all the necessary material for contract performance.

3.4.3 GOVERNMENT-FURNISHED DATA SYSTEMS

The Government shall provide all the necessary data systems for contract performance.

3.5 GOVERNMENT-FURNISHED SERVICES

At no cost to the SP, the Government will provide the following services to be used exclusively to perform the requirements of this contract:

3.5.1 EQUIPMENT MANUALS, SUPPLY CATALOGS AND GOVERNMENT FORMS

Forms not produced through an automated system that are currently used to perform work under this contract will be made available for reproduction. The SP shall requisition (through the CO or designee) and replenish sufficient forms necessary to meet normal operations requirements. Additionally, the SP will be provided access (through the LAN and current forms software) to those forms that have been automated. Government forms to be

provided are listed in SECTION C-6, Applicable Directives, Publications, Instructions, and Forms.

3.5.2 LOCAL AREA NETWORK (LAN) CAPABILITIES

The Government will furnish the SP with access to the existing LAN. The Government will furnish the SP with access to the NIH electronic mail system along with any necessary software packages. The Government network systems are Microsoft Windows NT and Microsoft Windows 2000 PRO. Microsoft Outlook is the email system for the NIH.

3.5.3 MAIL

The Government will provide locations on the installation for pickup and drop-off of mail relating to work performed under this PWS. Metered postage equipment will also be available for official government business USPS mail only.

3.5.4 MEDICAL

The Government will provide emergency medical services to SP personnel requiring assistance for illness or injury that occur on the job. The SP shall reimburse the government for expenses incurred.

3.5.5 POLICE AND FIRE PROTECTION

Police and fire protection will be provided by the Government.

3.5.6 TELEPHONE SERVICE

The Government will provide telephone service currently located in government-furnished facilities for SP use.

3.5.7 UTILITIES

The Government will furnish heat, water, sewage, and electric current at existing outlets as may be required for the work to be performed under this contract.

3.5.8 CUSTODIAL SERVICES

The SP shall maintain the cleanliness of assigned workspaces. The Government will provide trash pick-up, vacuuming, and restroom cleanliness.

3.5.9 NIH IDENTIFICATION BADGES AND SECURITY ACCESS SYSTEM

The Government will provide photo identification cards and keycards for security access systems. The keycard is an electronic key that allows access to specific controlled areas (Reference SECTION C-4.6).

3.6 TRAINING

During the transition period the Government will provide training for key SP personnel and Lead User(s) and/or Trainer(s) in all NIH-specific non-commercial software systems, policies, procedures, and office practices. The SP shall be responsible for training of all additional SP personnel. The Government will cover instructor costs associated with government-furnished training whether on-site or off-site. In the event that SP employees attend government-furnished training at an off-site location, the SP shall be responsible for travel costs. Upon the completion of each course, the SP shall provide the CO or designee a list of names of the personnel who successfully completed that course and are proficient.

Any additional training shall be the responsibility of the SP. The Government may provide additional training at its discretion during the term of this contract.

3.7 NIH SHUTTLE SERVICE

The SP shall have access to the NIH Shuttle service for travel between NIH offices.